

APPEALS PROCESS TEACHER ASSESSMENT GRADES 2021

RIGHT TO APPEAL

Stage 1 – Centre review

All students will have the right to appeal their grade. On results day you will have the opportunity to complete a form for an appeal to be logged (the form will be available on results day both electronically and as a printed form and must have your consent).

We will check to see if an administrative or procedural error has occurred. Please be aware your grade can go up or down or stay the same. If we do find an error, we'll submit your revised grade to the exam board. If the board is satisfied, it'll issue a revised grade and inform us.

Stage 2 – Appeal to the awarding organisation

If we don't believe an error has been made, you can ask us to appeal to the exam board on your behalf. We'll share the evidence your teacher used to set your grade, and the exam board would review it to see if we made the right judgement and ensure they have not made an administrative error. If they find the grade, we set isn't reasonable, they'll provide an alternative grade and inform us.

Ofqual Exam Procedures Review Service (EPRS)

If you or the school, consider the exam board has made a procedural error the case can be referred to Ofqual's Exams Procedure Review Service (EPRS). The exam board's decision on the grade following appeal will stand unless the EPRS finds that the exam board has made a procedural error.

Grounds for appeal

In summary there are four grounds upon which a centre review or an appeal to an exam board may be requested:

At stage 1: The school made an administrative error, e.g. an incorrect grade was submitted; an incorrect assessment mark was used when determining the grade.

At stages 1 and 2: The school did not apply a procedure correctly, such as the school did not follow its Centre Policy, did not undertake internal quality assurance, did not take account of access arrangements or mitigating circumstances such as illness.

At stage 2: The exam board made an administrative error, e.g. the grade was incorrectly changed by the exam board during the processing of grades.

At stage 2: The student considers that the school made an unreasonable exercise of academic judgement in the choice of evidence from which to determine the grade and/or the determination of the grade from that evidence.

Appeals Process

After results day

Results issued (10/12 August)

1. Student asks centre for review because they think there has been an error

Note: Grades can go up, down or stay the same

Centre review: Centre checks for errors and process issues. Centre wants to change grade?

No

Yes

Centre informs student of outcome

Awarding Organisation checks and issues final grade; may require input from Centre

2. If Student thinks the error has not been resolved they ask centre for Awarding Organisation appeal

Centre submits Awarding Organisation appeal

Note: Grades can go up, down or stay the same

Awarding Organisation appeal: Have processes been followed, is the grade a reasonable exercise of academic judgement?

No

Yes

Awarding Organisation issues final grade; may require input from Centre

Awarding Organisation issues final grade

Centre informs student of outcome

3. If dissatisfied, applications may be made to Ofqual's EPRS (Exam Procedures Review Service)